Fall 2021 Planning Subgroup Report

**STUDENT ACTIVITIES AND SUPPORT**

### Subgroup Membership

#### Subgroup Coordinator
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  Student Affairs  
  Associate Vice Chancellor

#### Subgroup Leaders
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### Campus Experts
- Waz Miller  
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  Student Activities Board  
  Past President
- Chris Uffers  
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- Willie Ehling  
  Campus Recreation and Wellness  
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- Dean Smith  
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- Anne Ticknor  
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  Associate Professor
- JJ McLamb  
  Athletics  
  Assoc. Athletics Director
- Leila Faranesh  
  Student Rights & Responsibilities  
  Associate Dean/Director

### Guidelines and Resources
- [https://www.greenvillenc.gov/government/police](https://www.greenvillenc.gov/government/police)
- [https://www.greenvillenc.gov/](https://www.greenvillenc.gov/)
- [https://humanresources.ecu.edu/student-employment/](https://humanresources.ecu.edu/student-employment/)
- [https://gradschool.ecu.edu/assistantship-administration/](https://gradschool.ecu.edu/assistantship-administration/)
- [https://career.ecu.edu/](https://career.ecu.edu/)
- [https://ecu.joinhandshake.com/](https://ecu.joinhandshake.com/)
- [https://music.ecu.edu/som-covid-reopening-guide/](https://music.ecu.edu/som-covid-reopening-guide/)
- [https://osrr.ecu.edu](https://osrr.ecu.edu)
- [https://returnofpiratenation.ecu.edu](https://returnofpiratenation.ecu.edu)
- [https://www.ecu.edu/PRR/11/30/01/](https://www.ecu.edu/PRR/11/30/01/)
- [https://www.greenvillenc.gov/government/police](https://www.greenvillenc.gov/government/police)
- [https://www.greenvillenc.gov/](https://www.greenvillenc.gov/)
Summary of Key Planning Elements

The Student Subgroup met weekly over two months to work through each of the topics listed below. The topics were assigned to smaller working groups that included subgroup leaders as well as campus experts to develop the following summaries and detailed recommendations. All the summary recommendations below will follow current CDC, state, local and ECU guidelines, maintain current levels of sanitizing and cleaning, and return to pre-COVID levels of operation for the fall.

Dining and Food Service

- Dining and food service operations would reduce indoor seating while expanding outdoor opportunities.
- Dining halls and retail locations would be limited access based on COVID risk levels on campus and would service specific communities such as residential students and commuters based on their locations.

Residence Halls

- Current residential capacities would include double and single occupancy, while there is space saved for COVID-related housing.
- If needed, visitor access and use of common areas would be restricted to de-densify the environment and could include shelter-in-place if multiple clusters are identified.

Curricular / Co-Curricular Student Facilities

- Facility capacities will return to traditional levels but can and will be reduced if needed to respond to changes in COVID levels.
- Each area will have specific guidelines, considering the diversity of facilities such as performing arts venues, libraries, ballrooms, recreation areas, labs, etc.

Student Employees and Graduate Assistants

- Due to the prolonged period of limited student employment, it is recommended that an emphasis is placed on recruitment and job fairs for traditional student workers, work study students, and graduate assistants.
- Any interrupted employment after hiring for Fall 2021 should be followed by aggressive attempts to reassign and/or permit students to telework or pay students for short-term work loss, if funding allows.

Student Organizations and Events

- While student organizations and their events will return to traditional levels, organizers of on-campus events must complete the COVID-19 Risk Form (managed by the Central Reservations Office) and follow the campus face covering requirement.
• If the university is forced to pivot from traditional campus activities, events and organizations will return to reduced capacities and blended programs.

Off-Campus Activities & Travel
• Masks, social distancing, and other public health protocols may be required indoors at sorority and fraternity houses during recruitment based on guidance from: local and campus public health officials, the Office of Student Involvement and Leadership, and the student organization’s national headquarters, when applicable.
• ECU sponsored student travel must be approved by appropriate academic units or other campus departments. Approval for student travel will consider public health guidance, i.e., CDC.
• All ECU sponsored activities will follow university protocols whether on- or off-campus.

Student Office Visits
• Campus offices will continue to operate at traditional levels in the fall but will also work to blend virtual services.
• If COVID risk levels increase, campus operations will be adjusted and could move to virtual delivery.

Student Conduct
• Students and student organizations will continue to follow the ECU Student Code of Conduct, along with local, state and university policies. This applies to on- and off-campus locations, as enforced by the Office of Student Rights & Responsibilities, ECUPD and GPD.
• Greek housing operations should be determined with guidance from the respective national organization and from ECU’s Department of Student Engagement.

Detailed Planning Elements
Once again, all the detailed recommendations below will follow current CDC, state, local and ECU guidelines as well as maintaining all current levels of sanitizing and cleaning. The Near Full Capacity subheading refers to opening the campus at traditional pre-COVID levels and the Reduced Capacity subheading refers to any adjustments that may be made from minor or temporary to longer or more serious changes.

Dining and food services
a. Near Full Capacities
• All stations opened in Residential Dining Halls (including cook-to-order stations)
• Seating is at 100% capacity
• Dining will continue to support COVID-related housing
• Grub Hub utilized as supplemental option for retail locations
• Athletic training table resumes traditional operations
• Athletic concessions return to traditional operations
• Catering is available to meet campus needs
b. Reduced Capacities
   - Reduced retail operations (Wright Place, Bate Store, & Chick-fil-A closed)
   - Galley, Reade Street, 1907 become Grub Hub locations only
   - Dining Halls offer students 1 to-go meal daily
   - Elimination of cook-to-order stations
   - Dining will continue to support COVID-related housing
   - Food allergy stations become online ordering only
   - Reduced indoor capacity for all dining locations & expand outdoor availability
   - Athletic training table moves to Todd Dining Hall
   - Student & professional staffing will be impacted based on length of changes

Residence halls
a. Near Full Capacities
   - Return to traditional double & single occupancy only
   - College Hill Suites will remain vacant for COVID-related housing
   - Halls will return to traditional operating procedures (visitation, move-in, room, etc...)
   - Residential student support spaces would return to traditional operations (fitness point, sports court, lounges, etc...)
   - Residential staffing & programming return to pre-COVID levels
   - In-room safety inspections resume
   - Residence Hall Association (RHA) will not return until Fall 2022
   - Drop-off will continue to supplement Fall move-in
   - Plan for “shelter-in-place” in residence halls based on spikes or clusters
b. Reduced Capacities
   - Students would be released from their contracts to move home upon request
   - Remaining students will be consolidated to de-densify the halls as possible
   - Visitation restrictions will be put in place and overnight guests will not be permitted
   - Residential student support spaces would close (Fitness Pointe & Sports Court)
   - College Hill Suites will remain vacant for COVID-related housing
   - Student staffing could be impacted based on length of changes
   - Plan for “shelter-in-place” in residence halls based on spikes or clusters
   - In-room safety inspections not scheduled and will ask RAs to be observant of issues
   - Floor & hall lounges and kitchen occupancy COVID limits will be implemented
   - Severe Weather plans will have to be modified to accommodate COVID guidelines

Curricular and co-curricular student facilities
a. Near Full Capacities
   - Decisions need to be made at the campus level regarding events held in these spaces where the general public is invited to attend
   - Offer streaming opportunities if a decision is made to restrict attendance to only campus members (faculty, staff, students)
   - Notification and contact tracing for participants in these spaces, and education of campus partners on how this process occurs, is essential
• Visible identification of traffic flow patterns for entrance and exit

b. Reduced Capacities
• Capacities and procedures will resemble Spring 2021, using reduced capacities, without general public attendance on campus (offering streaming opportunities)
• Flexibility is essential for those labs and course experiences where space and time/faculty resources are limited (for reductions in enrollment/participation)
• Each area must have specific guide (like School of Music, https://music.ecu.edu/som-covid-reopening-guide/) for performing arts venues, libraries, etc.
• Regular testing of students attending curricular events in these spaces (or vaccination reported) is essential
• Notification and contact tracing for participants in these spaces, and education of campus partners on how this process occurs, is essential

Student employees and graduate assistants
a. Near Full Capacities
• Conduct student employment job fairs to assist with the significant need for on-campus employment for students
  o Utilize the ECU GROWS committee which has established student employee development and practices at the core of its role
  o Aggressively promote and communicate to students the avenues to see the availability of student positions AND to employers (see links at end of document)
  o Expect an unusually heavy first six weeks of fall semester of advertising and hiring student employees
• Graduate students with DE course loads should continue to be eligible for assistantships
• Incorporate all guidelines from Student Health Services for updated campus safety services and protocols as a student employee
• Incorporate as much electronic documentation as possible, e.g., I-9 notary option continues and is promoted in addition to the traditional face-to-face signature with student employment HR staff
• Include student employee headcount in ordering plans for PPE as well as in testing plan
• ASAP, convene a collective committee that historically has represented student employees for the purpose of information sharing, enhancing communication and advanced planning for the fall student employees and a potential shortage of workforce

b. Reduced Capacities
• Avoid hiring followed by reduction in work force and therefore significantly contribute to unmet expectations by the university (Fall 2020 was at 50% hiring rate versus need)
• Any reductions after hiring for Fall 2021 should include aggressive attempts to reassign and/or telework
  o Repeat the past practice of March 2020 when ECU and the university system allowed us to pay students when on-campus was not an option
• Considerations should include returning student employees as a priority in determining occupancies
• Prioritize hiring work study employees due to financial need

Student organizations and events
a. Near Full Capacities
• All student events on campus must complete the COVID-19 Risk Form (managed by the coordinating reservations office)
• Masks will be required/encouraged for all programs, both inside and outside
• Hand Sanitizer stations will be made available at all event locations by the facility operator at NO cost to the students
• Students must show ID to enter ALL events on campus
• Guests must be approved in advance on the COVID-19 Risk Form
• Events will return to in-person but will also be encouraged to offer blended options for virtual to reach more people or in case of a change
• Student organizations will continue to follow the ECU Student Code of Conduct and university policies both on- and off-campus

b. Reduced Capacities
• All student events on campus must complete the COVID-19 Risk Form (managed by the coordinating reservations office)
• Event programming/recruitment will decrease to new mandated capacities
• Masks will be required/encouraged for all programs, both inside and outside
• Hand Sanitizer stations and sanitizing wipes will be made available at all event locations by the facility operator at NO cost to the students
• Students must show ID to enter ALL events on campus
• Guests will NOT be approved for any student event
• Events may remain in-person at decreased levels but will also offer blended virtual options to reach more people or in case of a change
• Student travel may be restricted during this time and based on current CDC/state/ECU guidelines and restrictions
• Student organizations will continue to follow the ECU Student Code of Conduct and university policies both on- and off-campus

Off-campus activities and travel
a. Near Full Capacities
• Operations more in line with athletics as they are testing participants who are competing in Club Sports
• Adhere to recommendations made by ECU, National Panhellenic Conference and area advisor (for sorority recruitment)
• Masks, social distancing and other may be required indoors at sorority and fraternity houses during recruitment based on guidance from local and campus public health officials, Student Involvement and Leadership, and the Student Organization's national headquarters, when applicable
• Student travel should occur for reasons connected to ECU-related or sponsored activities with approval from appropriate university academic units or campus departments
• Approval for student travel will be granted with guidance from the public health group. Parameters will be set by ECU and in adherence to guidelines set by campus health officials and in adherence with all federal, state and local laws and ordinances within Greenville and in the state/locality of the student travel destination

b. Reduced Capacities:
• Conferences/Leadership Development Opportunities off-campus and sponsored by ECU will reduce
• Includes official fraternity and sorority lettered houses
• Guidance and recommendations for student organization operations related to off-campus events/gatherings should come from Student Involvement and Leadership and the student organization's national headquarters when applicable
• Consideration should be given to virtual events based on guidelines and venue capabilities and restrictions
• Consideration should be given to hybrid recruitment, which would include in-person and virtual events based on guidelines and venue capabilities and restrictions
• Masks, social distancing may be required at sorority and fraternity houses during recruitment based on guidance from Public Health, Student Involvement and Leadership, and the Student Organization's national headquarters when applicable
• Student travel may be restricted during this time and based on current CDC/state/local/ECU guidelines and restrictions
• Approval for student travel will be granted with guidance from the public health group. Parameters will be set by ECU and in adherence to guidelines set by campus health officials and in adherence with all federal, state and local laws and ordinances within Greenville and in the state/locality of the student travel destination

Student office visits
a. Near Full Capacities
• Allow for staffing to hold a minimum of one telework day per week to reduce density
• Allow for students to receive in-person or remote service. Specific appointments can be made based upon the delivery method they wish to receive services (advising, tutoring, instructional assistance, mentoring, etc.)
• Offer in-person peer academic coaching services
• Offer tutoring, academic workshops and study skills both in-person and virtual
• University Writing Center will continue to provide virtual class visits (Canvas module, video provided to show to class), to increase their exposure to student populations
• Success navigators will work in PASC to offer call center services to at-risk students and targeted courses

b. Reduced Capacities
• Offices will continue to be open traditional hours, Monday-Friday, 8 a.m.-5 p.m., and will reduce staffing density during office hours
- Staffing will move to multiple telework days per week where they do not have private office space to work within, to reduce density
- Move in-person tutoring, academic workshops, study skills and peer academic coaching to remote services offered
- University Writing Center services provided virtually
- Counseling services via to teletherapy
- Success navigators will work remotely to offer call center services to at-risk students and targeted courses
- Student workers onsite are reduced in all areas
- Capacities and procedures may resemble spring and summer 2021, depending upon institutional directions

**Student conduct (on and off campus)**

a. **Near Full Capacities:**
   - All current published ECU policies and procedures will be enforced
   - Consequences for violating ECU COVID related policies may be published on OSRR’s website. Other consequences may be stated in the Campus Living Handbook and/or contract
   - ECUPD will return to pre-COVID operations, routine patrols, and enforcement
   - ECUPD will operate in a supportive role (with GPD) in off-campus locations as they did pre-COVID
   - Greek houses will follow current CDC/state/local and ECU guidelines regarding hosting events should be followed

b. **Reduced Capacities:**
   - All current published ECU policies and procedures will be enforced
   - At the recommendation of local health officials, additional policies may be in place to protect the health and safety of the community
   - Consequences for violating ECU COVID-related policies may be published on OSRR’s website. Other consequences may be stated in the Campus Living Handbook and/or contract
   - There may be certain circumstances where ECU-sponsored events require attendees to take additional precautions. Attendees will be required to adhere to event expectations and may be referred to the Office of Student Rights and Responsibilities if they fail to cooperate.
   - ECUPD Operations will be based on student density off-campus and on-campus
   - Gathering limit restrictions in place at the state or local level may result in ECUPD assisting GPD with patrols off-campus and enforcing local ordinances related to COVID and/ in place to ensure the safety of the ECU and Greenville community
   - Greek housing operations should be determined with guidance from national organization and state and local housing corporation
   - Greek houses will follow current CDC/state/local and ECU guidelines regarding hosting events should be followed